

Daily Groceries Co-op - Board Meeting-Mon. January 13th 5:00 PM - Collective Harvest 940 W. Broad
St Athens, GA

Present: board members: Will Hodges Tom Reynolds, Liz Solomon, Amelia Herb; staff: Kara Brown,
Theo Horne; members: Ben Landes, Georgie Herb (Amelia's child)

- Approve January Meeting Agenda
 - A. Tom moved to approve. Amelia seconded. None opposed. Agenda approved.
- Approve Minutes From November 2019 Meeting & RetroActive Approval of December voting items and December Minutes (No Quorum at December Meeting).
 - A. Tom moved to approve. Seconded by Amelia. None opposed. November minutes approved.
 - B. Kara's reports voted on because no quorum in December. Tom moved. Amelia seconded. None opposed. Reports approved.
 - C. Voting on board calendar delayed till February meeting
- GM Report
 - A. General Manager Updates
 - a. R&B posting story this week (1/13) regarding Target, Piggly Wiggly moving DT
 - b. Giveaways on Christmas/NY's were successful, planning for more (e.g., Valentine's Day)
 - c. Planning another t-shirt order, first round of sales was successful; about 40 ordered so far
 - d. Employees completed survey regarding new Fall 2019 onboarding process, results TBD
 - e. 2020 Rent \$3,300 (up from last year) attributed to higher property tax
 - f. NCG finalizing new floor plan in Jan. NCG will cover costs. Hoping to construct outside operating hours to avoid business interruption.
 - i. Will add small seating area for hot food consumption
 - ii. Aiming for Feb. completion
 - g. Delay customer survey to April/May to incorporate feedback on floor plan changes
 - h. Dec sales up >8.5% vs Prior Year. Attributed to community sympathy after Avid down-sizing
 - i. Late on NCG and Columinate due payments for 4Q, rectified immediately
 - j. Credit card fraud issue resolved, refunded illegitimate returns; card returns now on hold till confirmed.
 - k. Renewed insurance in Oct.
 - i. Waiting on audit for workers comp to finalize premium
 - ii. Secured lower rate on grocery workers
 - l. Kara will participate in panel during social justice symposium hosted by UGA. Donating bananas.
 - m. Want to rebuild our supply of local offerings after many vendors in 2018 were disallowed by Dept. of Ag from supplying DGC.
 - n. [GM Monitoring](#) Global Executive Constraint
 - o. Kara reviewed report
 - p. In good standing with principles/ethics/values
 - q. Will motioned to approved. Amelia seconded. None opposed. Report approved.

IV. Board Report

- A. [Board Monitoring](#)- Policy Monitoring Reports will be distributed via email
 - a. Moving forward, read and discuss (as needed) report prior to meeting and vote to accept at meeting in interest of time
- B. Board Discussion: Follow Up from December: Financial Real Talk

- a. Community responding sympathetically to social media campaign
 - b. Expected tailwinds: New Year's resolutions, possibility of NCG grant to keep prices low, bulk continuing to do well
 - c. Kara wants to focus on good and best products + local for 2020
 - d. Add agenda item for March: Deep-dive into Columinate contract, subscription options
- ~~C. Conflict of Interest Discussion - Ridwan B.~~
- a. Tabled
 - b. Vacant board seat
- D. Member Engagement - Employee Appreciation Night, Board Tabling, and Event Planning Follow Up from Board Retreat.
- a. Will to send e-mail for event sign-ups

V. Member Forum

VI. Misc

Board Bios needed to Theo- Liz, Tom and Will
Next Meeting February 10th

Meeting adjourned (6:10)