

Daily Groceries Co-op - Board Meeting
Tuesday, June 12, 7:00-8:30pm

The meeting was called to order at 7:04

Present: (Board) Alex Rilko, Diona Fredo, Jane Russell, Tom Reynolds and Will Hodges.
(GM) James Morrell

- I. Welcome
 - A. No minutes from May meeting at present due to technical difficulties. (Action Item: Recover minutes from Kelsey's computer- JAMES)
 - B. The meeting agenda was approved. Motion by Jane Russell, 2nd Alex Rilko
 - C. Will asked James to update the website to make sure the minutes from 2018 are posted in a timely fashion. (Action Item: contact Lightmark to update the website- JAMES)
- II. Member forum: No members asked to speak
- III. GM update: James updated the board on store operations, tightening up labor costs, margins, and scheduling processes. He presented a written report detailing the ongoing process.
 - A. James is working on a 3rd and 4th quarter budget as we currently have no budget for 2018 due to management turnover.
 - B. The store will have a refrigerated section reset next week to increase the area dedicated to produce and upgrade displays.
 - C. James prepared a financial report for the first quarter and updated the board on same. The numbers show an overall loss for the quarter but the department managers are focussing on margins and sales numbers are encouraging.
- IV. Board Policy & Governance Updates
 - A. James reported on B3 Asset Protection and reported compliance. Diona the made motion to accept, Jane 2nd. The motion passed unanimously.
 - B. James will meet with the Athens Anti-Discrimination Movement in early July to discuss issues of mutual interest.
 - C. Will reports compliance on C5, Directors Code of Conduct.
 - D. Will updated the board calendar. Diona motions to accept, second by Alex. Motion passed unanimously. (Action Item: The calendar format needs to be adjusted so that the month of December is visible- Will)
 - E. The board needs to set dates for the annual board retreat with Thane Joyal. Will will send out a doodle poll to determine the date. (Action Item: Send out poll- Will)
 - F. There was a brief report from the election committee regarding recruiting new board members. The committee will provide Kelsey with an email to send out to members in order to recruit new board members (Action Item: Draft email and send to Kelsey- Diona and Alex?)
- V. New Business
 - A. No new business was introduced.
- VI. Executive Session
 - A. Tina Patterson reported on a new front end hire.

The meeting adjourned to executive session at 8:30.